

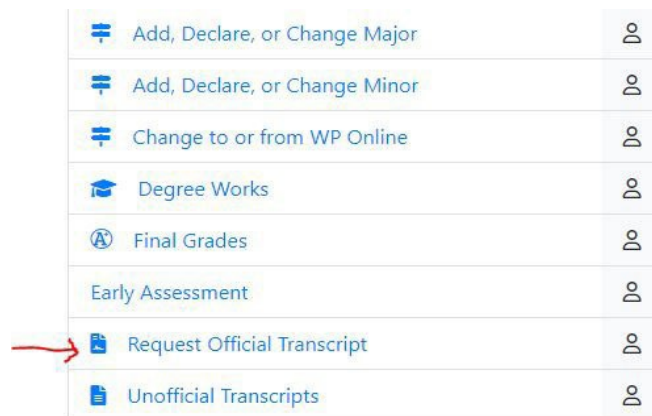
Official Transcript

The board of nursing requires an **official transcript**. William Paterson University requires **students to pay a fee** for an official transcript. Nursing **DOES NOT** send out transcripts.

We have three graduation dates for the **on-campus program**: **January 25** (fall), **May 25** (spring), and **August 30** (summer).

To request an **official transcript** log onto **WP Connect**:

WP Connect - Student tab- My Degree – Request Official transcript.



Note: Official transcripts will not be available until **6 weeks after the graduation date** (degree conferral date). **Diplomas** will be mailed during this time to the address on WP Connect.

Check off the degree posted. If this is not checked before waiting 6 weeks after the graduation date, the transcript will be delivered without the correct information, and it will not be approved by the examination board. The student will then need to purchase another transcript.

A screenshot of the transcript request form. At the top, there is a grey box with the text 'Please make your check or money order payable to "WPU".' Below this is a white box with a black border. Inside the white box, the text 'Hold for (Check all that apply)' is followed by three checkboxes: 'Semester Grades – Processed 3 weeks after the last day of the semester', 'Grade Adjustment', and 'Degree Posted – Processed 6 weeks after the last day of each semester'. A red arrow points to the 'Degree Posted' checkbox.